

Minutes of Pastoral Council Meeting
9/19/18

Attendees:

Father Roger
Lou Hinds (Chairperson)
Kathy Greene (Co-Chair)
Consuelo Gonzalez
Rudy Gomez
Ben Gutierrez
Jennifer Langley
Christine Waldenmaier
Al Nardone
Peter Regan (representing the Finance Council)
Rose Pierson (representing the Ladies Auxiliary for KOC)

Lou Hinds opened the meeting with a prayer for the soul of Jack Pierson who has recently passed away and was a member of the Parish Council.

Approval of the minutes – The minutes from the July meeting have already been approved and posted after the meeting since there was no Pastoral Council meeting in August.

Church Functioning – Al Nardone

Al told the Council that we now have a very advanced thermostat. He asked that we all select an agreeable temperature during Mass times but adjust the temperature when the Church is not in use. Al suggested that we need to find someone who can program the thermostat.

Al also commented that the sound system access is limited by a key. Anyone who changes the sound must remember to change it back to the former level after using it.

Al reminded the Council that we need to replace the Exit and Entrance signs in the parking lot.

Al gave Lou Hinds some papers for a preventative maintenance plan for the church.

Al reminded the Council about repairs still needed to the pews and book holders. These repairs are to be done by the seller of the pews since they are still under the warranty.

Appointment of New Pastoral Council Members – Lou Hinds

Lou passed out a schedule for initiating the selection of new members for the Pastoral council. Ballots will be passed out in October for nominations. In November the top 6-8 candidates will go through the process of discernment. New members will be welcomed to the Christmas party in December and start serving the 3-year term in January.

Church Bingo – Peter Regan

Peter said the last meeting for this fundraiser was on 8/27 when they met with a Bingo supplier and organizer named Wayne English. We will need a State license and the application has already been sent to Richmond. We will need to create 4 teams of volunteers to run this, one team for each week of the month. Currently we have Jennifer Langley who offered to keep records of the finances and Brian Langley who offered to be a caller. Tom Famulare, Peter Regan and Lou Hinds have offered to be managers. All managers and callers need to be registered and certified by the State of Virginia. The State can audit us at any time. Callers could alternate weeks if we don't have four certified callers. We need at least 4 managers and 20 workers.

Peter wondered if we will need Spanish speakers at each event. Lou Hinds commented that it would be preferable to have a bilingual member in each team. The plan right now is to alternate Spanish food with American food each week for food sales.

For these reasons Peter commented that November 1st would be the soonest we could start this. The first game will be invitation only to parishioners. We still must determine what kind of equipment to use. We can rent a used piece of equipment for a few months to see how it works.

Wayne English estimated that if we have 50-75 players we can expect to bring in \$750.00/week.

Consuelo Gonzalez asked if workers from outside the Parish can volunteer to work, perhaps to fulfill community service requirements. Peter replied that we will certainly need help with setting up and breaking down each week. Peter added that we might find that we will need to pay someone to clean up. Lou wrapped up the discussion by saying that we would review this at the next Pastoral Council meeting in October.

Kitchen Renovation – Kathy Greene and Rose Pierson

Kevin Daley will need 2-3 more weeks to complete the cabinets. They have discovered that the sheet rock will need replacing and the sink is rusted. An additional \$2800.00 (or 4600.00?) will be needed for a new sink, counter and cabinet. Kevin suggested double sinks and a deeper new sink by the entrance door. After installing new sheet rock and painting the walls the floor will need to be refinished before the cabinets are hung.

Kathy Greene has offered to donate the sheet rock. Ben Gutierrez has volunteered to install the sheet rock.

Rose Pierson mentioned that the members of the Ladies Auxiliary would have to approve the additional funding for the sinks, counter and cabinet. They would need prices for that. Rose also asked if a double sink would be good enough? After some discussion it was decided that we need more information collected before deciding about the sinks.

Hispanic Ministries report – Rudy Gomez

Parish Yard Sale – This event has been planned for Nov. 3rd (rain date Nov 10) from 7:00 am – 12:00 pm. Food will also be sold. Rudy said the biggest concern would be getting donations of goods to sell. Lou Hinds mentioned that we will need a place to put stuff as it comes in. He mentioned that we could use the covered area in the back and put stuff under tarps.

Rudy asked whether the money raised could be used to supplement our operating budget? Peter Regan commented that the operating budget is funded right now and that we have a supplemental emergency fund for that if we fall under budget. He said we need the money more for the \$4000/month which we need to pay back the Church renovation debt. Fr. Roger agreed that paying back this debt should be our priority. Lou mentioned that we should ask for donations for the Yard Sale at all Masses in October and in the bulletin.

Ofertorio de Amor – Rudy said that they have kicked off a new fundraiser for the coming year (Sept 2018-2019). Fr. Roger will send a letter detailing our current expenses and needs and include a pledge card. If a person contributes \$1300.00 they will get an engraved brick. When we receive back the pledge cards we will have some idea of how much money we will raise. Lou Hinds asked how we will identify the weekly contributions? Consuelo Gonzalez said that we would distribute envelopes to the pledge contributors.

Quinceanera Ministry Fundraiser – Rudy reported that on October 13-14th there will be a Guest Speaker at Metompkin Elementary school. Money will be made from the entry fee and from food sales.

Fall Cleanup – Rudy asked when we should schedule this cleanup? Lou Hinds responded that we should wait for the leaves to fall later in October or November.

Boat donations – Lou Hinds

A small run-about boat has been given to us as a donation. Also a Star of the Sea Inboard/Outboard boat has been tentatively donated. The value may be \$12,000-\$30,000 for a similar boat. Lou mentioned that both boats may need some cosmetic work.

Raffles – Peter Regan

Peter Regan reminded the group that Raffles have strict rules. All tickets must be approved by the office. Peter suggested that tickets for both raffles need to be sold after all Masses.

Active Shooter Training – Lou Hinds

This will be coming up on September 30th after Mass from 10-11:15 and at 1:00 – 2:30 pm in Spanish. We will need an interpreter. This will be open to children, middle school aged and up.

The Diocese is recommending this training for Church ushers and staff. A team will be formed to generate a church security plan.

Alarm Codes – Peter Regan

We have changed security companies to Alarm Engineering. You will need a code to disarm the alarm when entering the locked church. The time and date of entering a code is sent to Fr. Roger's cell phone. There is a penalty for false alarms. The first call from the Security Company will be to Fr. Roger. He can disarm the alarm from his phone. Fr. Roger will inform all the ministries soon. A maximum of 10 people will have codes. Consuelo Gonzalez mentioned that the alarm can be armed and disarmed on a schedule from her phone if need be. Every code will be different, and Fr. Roger asked that the codes not be shared.

Church Highway Sign – Lou Hinds

Lou passed out pictures of the current signs which out on Rte. 13 which have the Masses at the wrong times. Adco says replacement signs would cost \$260.00 for a plastic sign. A metal sign would be \$315.00. Lou couldn't find the sign on the southbound side of the highway. Peter Regan thinks that it has been removed. Finding a new spot for that sign might be a problem. Adco has offered to help find a spot for it.

Exposition and Veneration of the Relics – Lou Hinds

Over 150 sacred relics will be brought to this event. This will be on Sept. 24 at 7:00 pm. The Presenter will arrive 2 hours before. Lou will help with the set up. Consuelo Gonzalez announced that we will need to help the presenter to set up his projector and computer. We will need a screen and a clip-on microphone. The Relics will be placed in the Church Hall with tables set up. We will need a utility cart, one is in the vestry. He will need 2 volunteers to watch the relics for 1.5 hours before the exposition starts.

Lou said the Altar servers would be here at that time for a meeting. Lou asked Ben Gutierrez to call the altar servers' parents. Fr. Rogers said that first there will be a talk and after a procession.

Other Items – Fr. Roger

Fr. Roger remembered Jack Pierson and thanked Rose Pierson for coming to the meeting tonight.

Children's Liturgy – Fr. Roger announced that we will be waiting a few more weeks before we restart the children's liturgy during Mass.

Fr. Roger confirmed that he is fine with adding new members to the Parish Council.

Fr. Roger went and did a Mission Appeal at Church and collected \$2800.00 for the Church Renovation fund.

Fr. Roger thanked Ben Gutierrez and Rudy Gomez for the Eucharistic Ministers fundraiser and the speaker that they brought here.

Other Items – Jennifer Langley

Jennifer reported that someone approached her in regard to Virtues and mentioned that we don't have a safe environment committee. Lou Hinds responded that our security committee can be the safe environment committee.

Fr. Roger ended the meeting with a prayer.

Next Pastoral Council Meeting will be October 10th at 7:00 pm.

Minutes verified by  Lou Hinds (Chairman, Parish Council)